

FACTS Management Plan for 2021-2022

Frequently Asked Questions

1. What is FACTS?

FACTS is a tuition payment service.

2. Do I have to use FACTS to pay my tuition and school related charges?

Yes, unless you wish to pay tuition in full, up front.

Tuition, Book Fees, Curriculum Fees, Middle School Fees and Technology Fees are billed through FACTS.

Some additional fees will also be billed through the FACTS service as incidental fees like Extended Care or milk.

Fees that will come to the office as in the past are Hot Lunch orders and other Fundraisers.

3. How much will this cost me?

There is no cost to you for the FACTS service unless you pay tuition using a credit card OR if there is a late or NSF payment OR if you choose to set up for two payers for one family of students. If a credit card is used to pay tuition and school related charges, a 2.5% fee will apply, paid by you. After two attempts with NSF, a fee of \$30 will apply from the school. If you need two payers (accounts) for your current family situation then a \$50 account fee will apply to the second account.

4. How does it work?

First, access the FACTS Management website **after** you have received the invitation to do so.

Set up an account with FACTS determining your payment option. Set up automatic payments using your banking institution.

Example: Use your checking account, savings account, credit card.

You choose your payment due date of the 5th or 20th of the month.

You can then plan to manually make the payment on-line through FACTS four days prior to the due date OR the payment can be made automatically on your chosen date.

FACTS will send a reminder email to confirm your payment will be made automatically 5 days prior to the due date.

5. What if I have a question?

Contact your service representative from FACTS at (866) 412-4637 or the school business office at (425) 743-4242.