

**2022-2023**

## **Student Pick-Up Scrip Option**

If you are unable to make Scrip In Person sales, an option would be to authorize your oldest student to bring home your Scrip order in their backpack. For orders left in the office by 9 am on Tuesdays, orders will be filled and delivered to their classrooms by the end of the day on Wednesday to go immediately into their backpacks. (Days subject to change based on volunteer availability)

Here are the steps to take advantage of this option:

1. Complete the Student Pick-up Authorization form (attached, or available in the school office). *Sign and return the 2022-2023 STMPs Scrip Student Pick Up Authorization Form.* If we do not receive this authorization form, you will not be enrolled. **You will need to complete this authorization for each new school year.**
  
2. Once we receive your completed authorization, we can start to give Scrip orders to your student:
  - a. Fill out the STMPs Scrip Order form, **check the box that states for Student Pick up AND sign it** (both MUST be done), or complete your order online at ShopwithScrip.com/Raise Right App.
  - b. Drop off the completed order form and signed check in the office. Please do not send cash with your student. If you must pay with cash, we ask an adult drop off orders.
  - c. Orders in the office by 9am on Tuesdays will be verified by two sellers and filled for Wednesday afternoon. For online orders, if you indicate on the Authorization form that you will be expecting it, we will fill them for Wednesday as well.

*\*\* The reason we are having you sign repeatedly is to limit liability to Parents Club, the school and the scrip team since scrip is the same as cash.*
  
3. **Orders will be delivered to students ONLY if we have the authorization form and the order form has been signed AND the Student Pick up box checked so we know you are expecting it.** If we do not have an authorization form and/or these boxes are not checked, your orders will be available for pick up in the office.

Thank you for your participation in our Scrip Fundraising Program!

Blessings,

The STMS Scrip Team

Scrip Program Coordinator – Tiffany Butts (Volunteer)

Scrip Bookkeeper –Feven Kebede (Volunteer)

[Stmpsscrip@gmail.com](mailto:Stmpsscrip@gmail.com)

2022-2023 STMPS SCRIP  
Student Pick Up Authorization

I authorize my child, \_\_\_\_\_ grade: \_\_\_\_, to bring home my physical Scrip orders in their backpack when I sign and check the order form accordingly.

Unless I email the Scrip Team at [stmpsscrip@gmail.com](mailto:stmpsscrip@gmail.com) I will anticipate any online physical card orders to be delivered to my student if placed by Tuesday at 9am.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please Print Name** \_\_\_\_\_

Contact information:

Best phone number \_\_\_\_\_ (circle one: home cell work)

e-mail \_\_\_\_\_

\*You **MUST CHECK AND SIGN** the order form for the orders to be delivered to your student. Otherwise the order will be in the office.

\_\_\_\_\_  
Initial that you have read and understood the above.